

ARSON REWARD PROGRAM GUIDELINES

- A tip is reported to the Michigan State Police's ("MSP") Arson Hotline @ 1-800-44-ARSON.
- MSP forwards all tipster information to the municipality where the fire occurred.
- Inquiries made prior to and/or after an arson reward request shall be directed to Committee Member Ruth Hannam at (313) 877-7149.
- All completed Arson Reward Request Forms shall be forwarded to Committee Member Ruth Hannam at 3245 East Jefferson Avenue, Detroit, Michigan 48207. Committee Member Hannam shall review submitted Arson Reward Request Forms and supporting documentation to determine completeness (prior to its submission to all Arson Reward Committee Members) and if necessary, contact investigating law enforcement officers including prosecuting attorneys, to obtain any additional information for the Committee. Once information is completed, Committee Member Hannam will distribute the Arson Reward Request Forms and accompanying materials to Committee Members for review and analysis.
- The Arson Reward Committee (comprised of seven members) will convene quarterly at a convenient date, time and location. The meetings are subject to cancellation if no reward request is received. A quorum of four (4) is necessary to approve reward requests and any other matters of business affecting the Committee. A quorum can be satisfied with Committee Members present via conference call. The Committee shall determine the amount of each reward. Any rewards shall not exceed \$5,000 per Tipster. The Committee shall be the final authority on all reward requests. The Committee's decision is not subject to appeal.
- The factors to consider for eligibility of reward monies are as follows:
 1. The degree of cooperation by the Tipster (the person providing the information);
 2. The personal risk to the Tipster;
 3. The nature and/or potential damage caused by the fire;
 4. The deterrent effect that a reward payment may have for the area in question; and
 5. Other factors analyzed at the discretion of the Committee.
- Once a reward amount is determined, the Detroit Crime Commission ("DCC") shall request the arson reward funds from the entities contributing financially to the arson reward program and upon receipt of the funds, the DCC will issue payment to each reward recipient (Tipster).
- The following and their families are not eligible to receive rewards:
 1. Law enforcement
 2. Fire service personnel
 3. Participants in the incident
 4. Insurance industry employees
 5. Private investigators
 6. Victims of the fire